

REQUEST FOR SERVICES FROM INGHAM COUNTY DRAIN COMMISSIONER'S OFFICE

PROJECT:

<i>PROJECT NAME</i>	<i>PROPERTY TAX ID No</i> 33-
<i>PROJECT LOCATION (STREET ADDRESS, CITY/TOWNSHIP/VILLAGE), STATE, ZIP CODE</i>	
<i>DRAIN NUMBER (See Drain Office)</i>	<i>DRAIN NAME (See Drain Office)</i>

LANDOWNER:

<i>NAME</i>	<i>PHONE No. (HOME, OFFICE)</i>	
<i>STREET ADDRESS (Number and Name)</i>	<i>PHONE No. (CELL, SITE)</i>	<i>FAX No.</i>
<i>CITY, STATE, ZIP CODE</i>	<i>E-MAIL ADDRESS</i>	

ENGINEER:

<i>NAME</i>	<i>PHONE No. (OFFICE, HOME, SITE, CELL)</i>	
<i>COMPANY</i>	<i>FAX No.</i>	
<i>COMPANY ADDRESS (STREET, CITY/TOWNSHIP/VILLAGE), STATE, ZIP CODE</i>	<i>E-MAIL ADDRESS</i>	

Total Acres: _____

Disturbed Acres: _____

PLAT REVIEW

- Preliminary Plat Site Plan Drainage Review\$695.00
 - Preliminary Plat Construction Plan Review – based on Total Acres above¹
 - First acre\$695.00
 - Each Additional Acre is \$78.00/Acre (Fractions of Acres are rounded up to the Whole Acre) \$ _____
- TOTAL \$ _____

COMMERCIAL REVIEW

- Commercial Site Plan Review\$695.00
 - Commercial Drainage Review - based on Total Acres above¹
 - First acre\$695.00
 - Each Additional Acre is \$78.00/Acre (Fractions of Acres are rounded up to the Whole Acre) \$ _____
- TOTAL \$ _____

COMMERCIAL SOIL EROSION AND SEDIMENTATION CONTROL PERMIT REVIEW

- Application site review, issuance of permit, and permit closeout site review – based on Disturbed Acres above²
 - First acre (6-month duration).....\$450.00
 - Each Additional Acre is \$45.00/Acre (Fractions of Acres are rounded up to the Whole Acre) \$ _____
 - First acre (9-month duration).....\$530.00
 - Each Additional Acre is \$53.00/Acre (Fractions of Acres are rounded up to the Whole Acre) \$ _____

¹ For example: For 4.5 acres, the Fee for the first acre included is \$695 and the remaining 3.5 acres is rounded up to 4 acres, then multiplied by \$78/acre, and equals \$312. And, the two amounts combined equal the Review Fee Total of \$1007.

² For example: For 4.5 acres, for a 6-month duration permit, the Fee for the first acre included is \$450 and the remaining 3.5 acres is rounded up to 4 acres, then multiplied by \$45/acre, and equals \$180. And, the two amounts combined equal the Review Fee Total of \$630.

PATRICK E. LINDEMANN, INGHAM COUNTY DRAIN COMMISSIONER
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Website: www.ingham.org/dr/drain.htm

INCOMPLETE APPLICATIONS WILL BE RETURNED!

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- First acre (12-month duration).....\$605.00
- Each Additional Acre is \$60.00/Acre (Fractions of Acres are rounded up to the Whole Acre) \$ _____
- TOTAL.....\$ _____
- Commercial Minor Disturbance (determined by Ingham County Drain Commissioner)\$325.00

- COMMERCIAL SOIL EROSION AND SEDIMENTATION CONTROL PERMIT ESCROW**
(Do not submit escrow with application)³
 - Less than half-acre\$565.00
 - Half-acre up to one acre\$1700.00
 - One acre up to five acres\$3400.00
 - Five acres up to ten acres\$5625.00
 - Each additional ten acres or fraction of ten acres\$2825.00

(Inspections will be charged at an hourly rate. Escrow may be adjusted by the ICDC based on certain site factors. Unspent balance will be refunded. Overages will be invoiced)

- AGREEMENT REVIEWS**
 - 425/433 Agreement Fee⁴\$2500.00
 - Other Agreements (Fee to be determined by Ingham County Drain Commissioner).....\$ _____

- MISCELLANEOUS**
 - Title Search for Drain Assessments\$5.00
 - License to Encroach Hourly rates for the positions involved, including the Drain Commissioner, Deputy Drain Commissioner, and Clerk Specialist, as well as a \$30.00 deposit at the time of the request \$ TBD⁵
 - Freedom of Information Requests Fee Determined by County Policy (see FOIA form)..... \$ TBD⁵
 - Geographical Information Systems (GIS) Maps
 - Photography\$280.00 per quarter section or part thereof
 - Topography\$565.00 per quarter section or part thereof
 - Drain Crossing Permit
 - Residential\$130.00
 - Commercial\$495.00
 - Tap-In Permit
 - Residential\$105.00

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³ Inspections will be charged at an hourly rate. Specific escrow will be determined by the ICDC based on site factors. Escrow amount will be indicated in issued permit. Escrow will need to be submitted prior to the commencement of earth disturbance. Unspent balance will be refunded and overages will be invoiced.

⁴ Fee does not cover outside legal and/or engineering consultants that may be needed in review of agreement. Those additional costs will be billed to Applicant. Fee also does not cover 5% Maintenance or 8% Storm Drain Inspection costs.

⁵ To be determined.

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PROJECT:

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Commercial\$410.00

Tap-In/Crossing Inspection Deposit (All costs for inspection are the responsibility of permittee. Unspent balance will be refunded. Overages will be invoiced)\$1500.00

Other\$ TBD⁶

Description of Services: _____

TOTAL FEES FOR ALL SERVICES CHECKED ABOVE:\$ _____

Please, make checks payable to: *Ingham County Drain Commissioner.*

Date Paid: _____

I hereby request the services checked above and agree to pay the applicable fees.

Signature Date

EACH SUBMITTAL will be processed when:

- 1) All Fees are paid
- 2) Forms are completed (BLANK AREAS ON FORM ARE ALL FILLED IN)
- 3) Three (3) Sets of Plans are submitted for *each different review requested* on a project.
(For example, if requesting a SEP Permit and a Tap-in Permit, submit 3 sets of plans with the SEP application and 3 sets of plans with the Tap-in application)

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⁶ To be determined.